



PRE-EMPLOYMENT QUESTIONNAIRE

THIS APPLICATION WILL BE GIVEN EVERY CONSIDERATION BUT ITS RECEIPT DOES NOT IMPLY THAT THE APPLICANT WILL BE EMPLOYED. EACH QUESTION SHOULD BE ANSWERED IN A COMPLETE AND ACCURATE MANNER. NO ACTION CAN BE TAKEN ON THIS APPLICATION UNTIL ALL QUESTIONS ARE ANSWERED. PLEASE PRINT AND MAKE SURE TO SIGN THE APPLICATION. THANK YOU FOR YOUR INTEREST WITH OUR COMPANY.

SECTION - ONE PERSONAL INFORMATION

FIRST NAME	MIDDLE INITIAL	LAST NAME	DATE XXX
STREET ADDRESS		CHOOSE ONE OF THE FOLLOWING & ADD #	APT FLOOR UNIT BSMNT OTHER
CITY XXX	STATE XXXX	ZIP - CODE	
HOME PHONE	CELL / MBL PHONE	ALTERNATE NUMBER	
SOCIAL SEC #	EMAIL ADDRESS	ARE YOU AGE 21 OR OVER?	YES NO
ANSWER YES OR NO TO THE FOLLOWING QUESTION: DO YOU HAVE THE <u>LEGAL RIGHT</u> TO WORK IN THE UNITED STATES?			YES NO

SECTION - TWO PREVIOUS EMPLOYMENT WITH SIU

HAVE YOU EVER APPLIED TO WORK WITH OUR COMPANY? PLEASE CHECK ONE:	YES	NO	IF YES, PLEASE SPECIFY DATE(S):
HAVE YOU EVER WORKED FOR OUR COMPANY? PLEASE CHECK ONE:	YES	NO	IF YES, PLEASE SPECIFY DATE(S):
HOW DID YOU LEARN OF OUR COMPANY AND / OR POSITION?			IF THRU A PERSON, LIST NAME HERE

SECTION - THREE EMPLOYMENT DESIRED

POSITION(S) APPLIED FOR (CHECK CATEGORIES THAT APPLY). SEE NOTE BELOW.	COOK CHEF	WAIT STAFF	* WAIT STAFF & BARTENDER	PORTER UTILITY	OTHER
IF OTHER, PLEASE LIST HERE					
* NOTE: SIU DOES NOT HIRE AN EMPLOYEE TO SPECIFICALLY FUNCTION AS A BARTENDER. ALL BARTENDERS MUST BE ABLE AND WILLING TO PERFORM ALL WAIT STAFF FUNCTIONS. SIU DOES NOT HIRE AN EMPLOYEE TO SPECIFICALLY FUNCTION AS A PORTER					

SECTION - FOUR AVAILABILITY

LIST THE DATE YOU ARE AVAILABLE TO START WORKING	BELOW PLEASE LIST THE HOURS YOU ARE AVAILABLE TO WORK EXAMPLE: 9AM TO 11PM. WRITE "OPEN" IF AVAIL ANY HOURS
SUNDAY FROM TO	MONDAY FROM TO
WEDNES FROM TO	THURS FROM TO
SATURDAY FROM TO	NOTES
	TUESDAY FROM TO
	FRIDAY FROM TO

SECTION - FIVE CRIMINAL HISTORY

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME (EXCLUDING MINOR TRAFFIC VIOLATIONS OR ANY CONVICTION OR ARREST THAT HAS BEEN SEALED, IMPOUNDED, OR EXPUNGED BY COURT ORDER)?	YES	NO
IF YES, LIST THE OFFICIAL LEGAL OFFENSE. ONLY WRITING "WILL DISCUSS IN INTERVIEW" WILL VOID THIS APPLICATION	DATE / /	
LOCATION - CITY	LOCATION - STATE	CURRENT STATUS
NOTE: LISTING A CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT WITH OUR COMPANY		

SECTION - SIX	RELIABILITY AND TRUSTWORTHINESS
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HAVE YOU EVER FILED ANY TYPE OF FRAUDULENT CLAIM AGAINST ANY OF YOUR PRESENT OR PAST EMPLOYERS?	YES	NO	IF YES, EXPLAIN	
ARE YOU WILLING AND ABLE TO REPORT TO WORK ON TIME (10 MINUTES PRIOR TO START TIME) ON A CONSISTANT BASIS?	YES	NO	IF NO, EXPLAIN	
HAVE YOU EVER BEEN DISCIPLINED OR RECEIVED WARNINGS FOR ABSENTEESIM OR TARDINESS?	YES	NO	IF YES, EXPLAIN	
HAVE YOU EVER BEEN FIRED OR ASK TO RESIGN FROM A JOB?	YES	NO	IF YES, EXPLAIN	
HOW MANY DAYS OF WORK HAVE YOU MISSED IN THE LAST TWO YEARS? (EXCLUDING PRE-SCHEDULED DAYS OFF).			EXPLAIN	
HOW MANY TIMES HAVE YOU BEEN LATE FOR WORK IN THE LAST TWO YEARS?			EXPLAIN	

SECTION - SEVEN	TRANSPORTATION
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THE MAJORITY OF SHIFTS SIU HAS TO OFFER WILL BE WITHIN THE CITY LIMITS OF CHICAGO. ALL SIU EMPLOYEES ARE EXPECTED TO PROVIDE THEIR OWN MEANS OF TRANSPORTATION WITHIN THE CITY LIMITS OF CHICAGO. THIS COULD MEAN USE OF A VEHICLE OR PUBLIC TRANSPORTATION. SIU DOES NOT PAY PARKING FEES WITHIN OR OUT OF THE CITY LIMITS OF CHICAGO. SIU WILL NOT REIMBURSE EMPLOYEES WHO LIVE OUTSIDE THE CITY LIMITS OF CHICAGO TO DRIVE INTO THE CITY LIMITS OF CHICAGO TO WORK

SOME OF THE WORK ORDERS THAT SIU ACCEPTS WILL REQUIRE "DRIVERS". A DRIVER IS CLASSIFIED AS THE FOLLOWING:					
1	ANY EMPLOYEE WHO HAS A RELIABLE VEHICLE THAT CAN HOLD UP TO A TOTAL OF FOUR PEOPLE (NO MOTORCYLES)				
2	THE EMPLOYEE MUST HAVE A VALID DRIVER LICENSE, PROOF OF VALID INSURANCE AND VEHICLE REGISTRATION				
ANY EMPLOYEE WITH ALL THE ABOVE LISTED CRITERIA, WHO IS WILLING TO BE A DRIVER BY MEETING OTHER PEOPLE AT THE SIU OFFICE, TAKE THEM TO THE JOB SITE IN A SAFE MANNER, ABIDE BY ALL TRAFFIC LAWS, AND RETURN THOSE EMPLOYEES BACK TO THE SIU OFFICE WHEN THE SHIFT IS OVER WILL BE COMPENSATED AN ADDITIONAL HOUR OF (TOTAL) OF PAY FOR USE OF THEIR VEHICLE (IN ADDITION TO ANY TRAVEL PAY COMPENSATION).					
DO YOU QUALIFY AS A DRIVER?	YES	NO	IF HIRED, WOULD YOU LIKE TO BE LISTED AS A DRIVER? ANSWERING YES DOES NOT MEAN YOU MUST BE A DRIVER EVERY TIME THERE IS AN OUT OF CITY SHIFT. THE BOOKING OFFICE WILL ALWAYS ASK FIRST.	YES	NO

SECTION - EIGHT	EDUCATION
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CHECK THE BOX EQUAL TO THE NUMBER OF SCHOOL YEARS CURRENTLY COMPLETED	9	10	11	12	13	14	15	16	17	18	OTHER - EXPLAIN	
ADDITIONAL EDUCATION												

SECTION - NINE	SUPPLEMENTAL EMPLOYMENT INFORMATION
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DO YOU HAVE A VALID BASSET OR TIPS (STATE ISSUED ALCOHOL AWARENESS TRAINING) CERTIFICATE?	YES	NO	DO YOU HAVE A VALID SANITATION CERTIFICATE?	YES	NO
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WHAT SKILLS OR TRAINING DO YOU POSSESS THAT WOULD FURTHER QUALIFY YOU FOR THE POSITION(S) OF WHICH YOU ARE APPLYING?	

SECTION - TEN	ATTENDANCE OF A CALL BACK MEETING
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*** THE FOLLOWING QUESTION MUST BE ANSWERED OR THE APPLICATION WILL BE VOID ***

ARE YOU ABLE AND WILLING TO ATTEND A NON-PAID FOUR HOUR "CALL BACK" MEETING THAT WILL ASSIST SIU IN DETERMINING YOUR QUALIFICATIONS FOR THE POSITION(S) OF WHICH YOU ARE APPLYING?	YES	NO
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SECTION - ELEVEN	EMPLOYMENT HISTORY
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LIST THE NAME OF EMPLOYERS IN CONSECUTIVE ORDER WITH MOST RECENT EMPLOYER LISTED FIRST
***** NOTE: WRITING "SEE ATTACHED RESUME" AND NOT COMPLETING THIS SECTION WILL VOID THIS APPLICATION *****

NAME OF COMPANY OR EMPLOYER					TELEPHONE NUMBER				
ADDRESS OF COMP / EMPLOYER					TITLE OF SUPERVISOR				
NAME OF DIRECT SUPERVISOR					REASON FOR LEAVING				
DATES OF EMPLOYMENT	DATE STARTED		DATE ENDED		FAX NUMBER OR EMAIL				
POSITION (S) HELD					OFFICE USE ONLY - THIS LINE POSITIVE VERIFICATION	NOT ABLE	YES	NO	

NAME OF COMPANY OR EMPLOYER					TELEPHONE NUMBER				
ADDRESS OF COMP / EMPLOYER					TITLE OF SUPERVISOR				
NAME OF DIRECT SUPERVISOR					REASON FOR LEAVING				
DATES OF EMPLOYMENT	DATE STARTED		DATE ENDED		FAX NUMBER OR EMAIL				
POSITION (S) HELD					OFFICE USE ONLY - THIS LINE POSITIVE VERIFICATION	NOT ABLE	YES	NO	

NAME OF COMPANY OR EMPLOYER					TELEPHONE NUMBER				
ADDRESS OF COMP / EMPLOYER					TITLE OF SUPERVISOR				
NAME OF DIRECT SUPERVISOR					REASON FOR LEAVING				
DATES OF EMPLOYMENT	DATE STARTED		DATE ENDED		FAX NUMBER OR EMAIL				
POSITION (S) HELD					OFFICE USE ONLY - THIS LINE POSITIVE VERIFICATION	NOT ABLE	YES	NO	

SECTION - TWELVE	COMMUNICATION
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A BIG KEY TO THE SUCCESS OF OUR COMPANY, AS WITH ANY OTHER, IS COMMUNICATION. WE MUST HAVE A WAY TO CONTACT YOU. IT IS A REQUIREMENT FOR ANY AND ALL SIU EMPLOYEES TO HAVE A WAY TO BE CONTACTED WITHIN A SHORT TIME FRAME. THIS COULD MEAN A HOME PHONE WITH VOICE MAIL OR AN ANSWERING MACHINE, CELL PHONE, MOBILE PHONE, PAGER OR A CONTACT THAT CAN GET IN TOUCH WITH YOU IMMEDIATELY.

CAN YOU FULFILL THIS REQUIREMENT?	YES	NO	IF NOT, EXPLAIN						
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SECTION - THIRTEEN	REQUIRED UNIFORMS
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THE REQUIRED UNIFORMS FOR WAIT STAFF / BARTENDERS ARE 1) A FULL TUXEDO WHICH INCLUDES TUX PANTS, WING TIP TUX SHIRT, CUMMERBUND, BLACK MEDIUM SATIN WRAP AROUND BOW TIE, TUX JACKET, PLAIN BLACK POLISHED LACE UP LOW HEAL CLOSED BACK PROFESSIONAL DRESS SHOES (NO LUG SOLES), PLAIN BLACK DRESS SOCKS, AND A PLAIN WHITE ROUND NECK SHORT SLEEVE T-SHIRT 2) AFTER 30 DAYS OF EMPLOYMENT: A PAIR OF PLAIN BLACK DRESS PANTS, WHITE LONG SLEEVE BUTTON DOWN COLLAR OXFORD SHIRT, LONG PLAIN (NO DESIGNS OR PATTERNS) SHINY BLACK GENTLEMENS TIE (APPROX 1.5" AT TOP WHEN TIED AND APPROX 3.5" AT BOTTOM (BOTTOM TRIANGULAR).

DO YOU OWN ALL OF THE ABOVE LISTED ITEMS (FOR THE COMPLETE UNIFORMS)?	YES	NO	IF YOU ANSWERED NO, WOULD YOU BE WILLING TO PURCHASE THEM?	YES	NO
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THE REQUIRED UNIFORM FOR CULINARY STAFF (COOKS AND CHEFS) INCLUDES A PLAIN WHITE CHEF JACKET, SOLID BLACK CHEF PANTS, CHECKERED CHEF PANTS, CHEFS HAT (PASTRY OR TALL - NO SKULL CAPS OR BALL CAPS), HAIR NET, PLAIN WHITE ROUND NECK SHORT SLEEVE T-SHIRT, AND SOLID BLACK LACE UP CLOSED BACK WATER AND OIL RESISTANT KITCHEN SHOES OR KITCHEN CLOGS - CLOSED BACK & TOE (NO ATHELETIC SHOES OR GYM SHOES).

DO YOU OWN ALL OF THE ABOVE LISTED ITEMS (FOR A COMPLETE UNIFORM)?	YES	NO	IF YOU ANSWERED NO, WOULD YOU BE WILLING TO PURCHASE THEM?	YES	NO
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SECTION - FOURTEEN	EMERGENCY CONTACTS
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IN CASE OF AN EMERGENCY, I (THE APPLICANT) AUTHORIZE SIU TO NOTIFY OR CONTACT THE FOLLOWING PEOPLE:

NAME		RELATIONSHIP		PHONE NUMBER	
XXXX		XXXXXXXXXX			
NAME		RELATIONSHIP		PHONE NUMBER	
XXXX		XXXXXXXXXX			

EQUAL OPPORTUNITY EMPLOYER:

OUR COMPANY IS AN *EQUAL OPPORTUNITY EMPLOYER* AND WILL CONSIDER ALL APPLICANTS, FOR ALL POSITIONS WITHOUT REGARD TO THEIR RACE, AGE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, VETERAN STATUS, GENDER, GENDER IDENTITY, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAP, DISABILITY - AS PROVIDED IN THE *AMERICANS WITH DISABILITIES ACT*, MILITARY STATUS, UNFAVORABLE MILITARY DISCHARGE FROM SERVICE, REAL ESTATE TRANSACTIONS, ACCESS TO FINANCIAL CREDIT, THE AVAILABILITY OF PUBLIC ACCOMMODATIONS, SEX, AND SEXUAL ORIENTATION.

AFFIDAVIT:

I CERTIFY THAT MY ANSWERS TO THE FOREGOING QUESTIONS ARE TRUE AND CORRECT WITHOUT ANY CONSEQUENTIAL OMISSIONS OF ANYKIND WHATSOEVER. I UNDERSTAND THAT IF I AM EMPLOYED, ANY FALSE, MISLEADING OR OTHER INCORRECT STATEMENTS MADE ON THIS APPLICATION FORM OR DURING ANY INTERVIEWS MAY BE GROUNDS FOR IMMEDIATE DISCHARGE.

I AGREE THAT, IF I AM EMPLOYED, I WILL ABIDE BY THE POLICIES, RULES AND REGULATIONS OF THE COMPANY. I UNDERSTAND THAT NOBODY IN THE COMPANY IS AUTHORIZED TO ENTER INTO ANY WRITTEN OR VERBAL EMPLOYMENT CONTRACTS WITH ME FOR ANY DEFINATE PERIOD OF TIME WITHOUT THE EXPRESS WRITTEN CONSENT OF THE PRESIDENT OF THE COMPANY. I ALSO UNDERSTAND THAT MY EMPLOYMENT IS "AT WILL" AND MAY BE TERMINATED BY MYSELF OR BY THE COMPANY AT ANY TIME OR FOR ANY REASON OR NO REASON AT ALL, WITH OR WITHOUT PRIOR NOTICE.

RELEASE STATEMENT:

I HEREBY AUTHORIZE SERVICE IS US, INC TO CONTACT ANY COMPANY OR INDIVIDUAL IT DEEMS APPROPRIATE TO INVESTIGATE MY EMPLOYMENT HISTORY, CRIMINAL BACKGROUND, CHARACTER AND QUALIFICATIONS AND I GIVE MY FULL AND EXPRESSED CONSENT TO THEIR REVEALING ANY AND ALL INFORMATION THEY WISH AS A RESULT OF THIS INVESTIGATION. IN ADDITION, I HEREBY WAIVE MY RIGHT TO BRING ANY CAUSE OF ACTION AGAINST THESE INDIVIDUALS OR COMPANY(S) FOR DEFA- MATION OR INVASION OF PRIVACY OR ANY OTHER REASON BECAUSE OF THEIR STATEMENTS. THIS WAIVER DOES NOT PERMIT OR ALLOW FOR THE RELEASE OR USE OF MEDICAL OR DISABILITY RELATED MATERIALS, DOCUMENTS OR INFORMATION IN A MANNER PROHIBITED BY THE AMERICANS WITH DISABILITIES ACT (ADA) AND / OR ANY OTHER RELEVANT STATE AND FEDERAL LAWS.

SIGNATURE OF APPLICANT

DATE

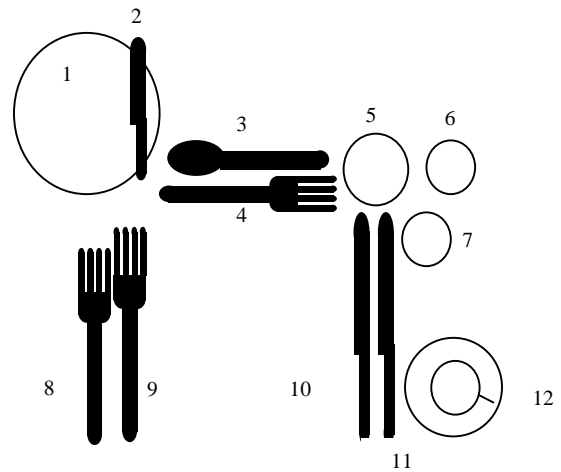
KNOWLEDGE OF JOB POSITIONS

THERE ARE TWO SECTIONS TO THIS SUPPLEMENTAL INFORMATION FORM. COMPLETE THE FIRST SECTION IF YOU ARE INTERESTED IN A WAIT STAFF POSITION. COMPLETE THE SECOND SECTION IF YOU ARE INTERESTED IN A CULINARY (COOK / CHEF) POSITION. COMPLETE BOTH SECTIONS IF YOU ARE INTERESTED IN BOTH POSITIONS. THESE SECTIONS OF THE SUPPLEMENTAL ARE SIMPLY TO TEST YOUR KNOWLEDGE OF THE POSITIONS FOR WHICH YOU ARE APPLYING. ANSWERING ANY OF THE FOLLOWING QUESTIONS INCORRECTLY WILL NOT EXCLUDE YOU FROM BEING CONSIDERED FOR EMPLOYMENT WITH OUR COMPANY.

SECTION 1 | WAIT STAFF

A | NAME THE UTENSILS AND SERVICE PIECES FROM DIAGRAM (BE SPECIFIC, EXAMPLE: SALAD FORK)

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	



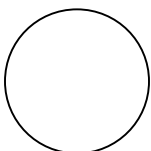
B | YOU ARE SERVING A TABLE AND A GUEST HAS ASKED YOU A QUESTION FOR WHICH YOU DO NOT KNOW THE ANSWER. WHAT WOULD YOU TELL THE GUEST?

13	

C | RATE THE FOLLOWING IN ORDER OF IMPORTANCE (1 = FIRST 2 = SECOND 3 = THIRD)

14	PERFORMANCE	
15	PUNCTUALITY	
16	APPEARANCE	

D | THE CHEF HAS ASKED YOU SERVE THE DESSERT WITH THE POINT OF THE PIE FACING THE THREE O'CLOCK POSITION. IN THE CIRCLE BELOW, DRAW THE PIECE OF PIE WITH THE POINT FACING THE THREE O'CLOCK POSITION (OR PUT AN "X" AT THE THREE O'CLOCK POSITION)



OFFICE USE ONLY BELOW:

17 QUESTIONS / _____ CORRECT

_____ CORRECT DIVIDED BY 17 = _____

SECTION 2 | CULINARY (COOKS AND CHEFS)**A NAME FOUR OF THE SEVEN MOTHER SAUCES**

1	
2	
3	
4	

B NAME FIVE DIFFERENT TYPES OF KNIVES

5	
6	
7	
8	
9	

C WHAT IS AL' DENTE?

10	
----	--

D NAME BASIC THICKENING AGENTS

11	
12	
13	
14	

E AT WHAT TEMPERATURE IS BEEF DONE TO BE:

15	RARE	
16	MEDIUM	
17	WELL DONE	

F HOW DO YOU CARRY A KNIFE IN A KITCHEN?

18	
----	--

G HOW DO YOU HAND A KNIFE TO SOMEONE?

19	
----	--

H WHAT ARE SOME THINGS YOU USE TO MAKE STOCKS? (LIST TWO)**20**

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21

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I WHAT IS A CHAFFING DISH?

22	
----	--

J WHAT IS A STERNO?

23	
----	--

K IF YOU HAVE TO GO TO THE RESTROOM, WHERE DO YOU LEAVE YOUR TOWEL?

24	
----	--

L HOW LONG DO YOU NEED TO WASH YOUR HANDS TO MAKE SURE ALL OF THE GERMS ARE OFF?

25	
----	--

CORRECT=

DIVIDED BY 25

SCORE=